



Maria Timenkova

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● WORK EXPERIENCE

15/10/2020 – CURRENT – Messina, Italy

ADMINISTRATIVE RESEARCH FELLOW ("ASSEGNISTA") – CNR IRBIM

01/05/2019 – 31/01/2020 – Paris, France

PAYROLL AND PERSONNEL ADMINISTRATION OFFICER – GOETHE-INSTITUT PARIS

17/06/2013 – 31/03/2019 – Konstanz, Germany

ADMINISTRATIVE EMPLOYEE WITH A ROLE IN FINANCIAL ADMINISTRATION – UNIVERSITY OF KONSTANZ - INTERNATIONAL OFFICE

01/03/2013 – 16/06/2013 – Ludwigsburg, Germany

PROJECT MEMBER "ERASMUS INTENSIVE PROGRAMME" – UNIVERSITY OF APPLIED SCIENCES - PUBLIC ADMINISTRATION AND FINANCE LUDWIGSBURG

01/05/2013 – 01/05/2013 – Ludwigsburg, Germany

INTERPRETER (INTERNATIONAL OFFICE) – UNIVERSITY OF APPLIED SCIENCES - PUBLIC ADMINISTRATION AND FINANCE LUDWIGSBURG

01/10/2012 – 28/02/2013 – Ludwigsburg, Germany

RESEARCH ASSISTANT – UNIVERSITY OF APPLIED SCIENCES - PUBLIC ADMINISTRATION AND FINANCE LUDWIGSBURG

01/10/2009 – 31/05/2010 – Saratov, Russia

PROJECT MANAGER – DELTA TELECOM LLC

● EDUCATION AND TRAINING

01/10/2010 – 11/09/2012 – Ludwigsburg, Kehl, Germany

EUROPEAN PUBLIC ADMINISTRATION - MASTER OF ARTS – University of Applied Sciences - Public Administration and Finance Ludwigsburg / Kehl

01/09/2005 – 26/06/2010 – Saratov, Russia

SPECIALIST-DIPLOMA (EQUIVALENT TO A COMBINED BACHELOR AND MASTER) IN PUBLIC AND MUNICIPAL ADMINISTRATION – Stolypin Volga Region Academy for Public Administration

09/07/2021

TRAINING COURSE "SISTEMA CUP: CODICE UNICO DI PROGETTO" – Istituto Nazionale di Fisica Nucleare

02/03/2021 – 03/03/2021

WEBINAR "IL FRAMEWORK EUROPEAN COOPERATION IN SCIENCE AND TECHNOLOGY (COST): DALLA PROPOSTA AL COORDINAMENTO DI UNA COST ACTION" – CNR

23/02/2021

WEBINAR "PUBBLICARE OPEN ACCESS AL CNR"

03/2020 – London, United Kingdom

ONLINE COURSE "THE MANAGER'S TOOLKIT: A PRACTICAL GUIDE TO MANAGING PEOPLE AT WORK" – University of London via Coursera

04/2020 – 05/2020

ONLINE COURSE "BECOME AN EXCEL 2013 MICROSOFT OFFICE SPECIALIST" – LinkedIn Learning

01/04/2015 – 30/04/2016 – Konstanz, Germany

TRAINING PROGRAM "INTERCULTURAL COMPETENCE" – University of Konstanz

● LANGUAGE SKILLS

Mother tongue(s): **RUSSIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
GERMAN	C2	C2	C2	C2	C2
ENGLISH	C2	C2	C1	C1	C1
ITALIAN	C1	C1	B2	B2	C1
FRENCH	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user